



# Lee County Claims Committee Minutes

Lee County, Illinois

Wednesday, October 16, 2024, 9:00 AM

Old Lee County Courthouse, Third Floor Committee Room, 112 E 2nd St, Dixon, IL 61021

I. Call to Order

Meeting was called to order at 9:00 a.m., by Chair Mike Zeman.

II. Committee Member Roll Call: Chair Mike Zeman, Nancy Naylor, and Angie Shippert.

Mike Zeman, Nancy Naylor, and Angie Shippert all attended in person.

III. Meeting Attendees and Visitors

Becky Brenner (Board Secretary) attended in person from 9:00-9:02 and 9:35-10:31.

IV. Approval of the Minutes from the Previous Meeting (October 2, 2024)

Minutes from the October 2, 2024, Lee County Claims Committee Meeting were approved as presented without modification.

V. Review and Approval of Bi-Weekly Claims

Angie Shippert logged into miViewPoint and initiated the review of 56 claims.

- 55 claims were forwarded to the County Board for ratification.
- One claim was rejected back to the Department Head because of a mistake on the submitted invoice.
- The Dynegy invoice received for the West 4th Street property was revised by the committee, with consent from the Department Head. The invoice due amount did not reflect the prior month's payment.

VI. Old Business

A. *Review of Claims Procedures*

There was no discussion on this topic.

VII. New Business

There were no items under New Business.

VIII. Executive Session

There was no request for an Executive Session.

IX. Adjournment

**Motion** to adjourn at 10:31 a.m. **Moved** by Nancy Naylor. **Second** by Angie Shippert. **Motion** passed unanimously by voice vote.

The next Lee County Claims Committee Meeting is scheduled for 9:00 a.m., on Wednesday, November 6, 2024

Respectfully submitted by:  
Becky Brenner - Board Secretary